

REPUBLIC



OF CYPRUS

**MINISTRY OF COMMUNICATIONS AND WORKS
DEPARTMENT OF MERCHANT SHIPPING
LEMESOS**

Circular No. 2/2005

TEN:1/5

TEN:32/4/15

25 January 2005

To all Owners,
Managers and Representatives
of ships under the Cyprus flag

Subject: International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, STCW 78, as amended - Issue of Seafarer's Identification and Sea Service Record Books and Endorsements attesting the recognition of Non Cyprus Certificate

With reference to the above subject and further to our circular No.14/2001 dated 29 June 2001, please note that as from March 1st 2005 the required fee for each Seafarer's Identification and Sea Service Record Book, changes from **CY£25 to CY£30**.

Similarly, the required fee for each Endorsement Attesting the recognition of a non Cyprus certificate, changes from **CY£15 to CY£20**.

The above fees are now fixed and include any overseas delivery charges (currently CY£10 additional to the basic fee) as well as bank clearance charges.

Payments from Cyprus based companies or individuals should be made in cash or by cheque, drawn on any commercial bank operating in Cyprus, payable in Cyprus pounds to "The Director of Department of Merchant Shipping.

Payments from overseas must be made by Banker's draft, payable in Cyprus pounds or U.S dollars, or Euro, to "The Director of Department of Merchant Shipping". The fees in foreign currency (USD and EURO) will be posted on our Web page <http://www.shipping.gov.cy>. These will be updated monthly, on the basis of the exchange rate set by the Accountant General of the Republic of Cyprus for Government receipts.

Payments may also be made in places where Cyprus has a Maritime Office. In such cases a copy of the payment receipt must be submitted with the application.

This Department will be at the disposal of Owners, Managers and anyone concerned with the matter for any explanations and clarifications they may require.

Serghios S. Serghiou
Director
Department of Merchant Shipping

CC Permanent Secretary, Ministry of Communications and Works
Permanent Secretary, Ministry of Foreign Affairs
Maritime Offices of the Department of Merchant Shipping abroad
Diplomatic Missions and Honorary Consular Officers of the Republic of Cyprus
Inspectors of Cyprus ships
Cyprus Shipping Council
Cyprus Shipowners Union
Cyprus Bar Association
Cyprus Naval Architects and Marine Engineers Association
Cyprus Master Mariners' Association
Cyprus Seafarers' Unions

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