



REPUBLIC OF CYPRUS
MINISTRY OF TRANSPORT,
COMMUNICATIONS AND WORKS



DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS

Circular No: 19/2016

TEN: 5.13.09
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11 August 2016

All Registered Owners, Registered Bareboat Charterers,
Managers and Representatives of ships flying the Cyprus Flag

Subject: Concentrated Inspection Campaign (CIC) on Maritime Labour Convention, 2006

I would like to inform you that the Maritime Authorities of the Paris MOU will carry out a Concentrated Inspection Campaign (CIC) on the Maritime Labour Convention, 2006 (MLC 2006). The aim of the CIC is to verify that the minimum standards for working and living conditions have been implemented on board.

2. The Campaign will be conducted for a period of three months, commencing from 1st September 2016 to 30th November 2016. During the CIC, port State control officers will check in detail the ship's procedures and measures that are in place with respect to MLC 2006.

3. Port State Control Officers (PSCOs) of the Maritime Authorities of the Paris MOU will use a list of 12 questions (as per Annex 1) in order to ensure that the required certificates and documentation are present, and in particular those related to the seafarers on board. Additionally PSCOs will verify the records of inspections of the accommodation, food and catering, and whether a safety committee has been established.

4. Owners and managers are urged to take all appropriate actions in order to ensure that all certificates and documentary evidence required by the MLC 2006 Convention, and in particular the records of inspections for the accommodation, food and catering, are on board ships flying the Cyprus Flag, and that a safety committee has been established.

5. It should be noted that when deficiencies are found, actions by the PSCOs may vary from recording a deficiency and instructing the master to rectify it within a certain period of time to detaining the ship until serious deficiencies have been rectified.

6. Additionally I wish to inform you that on the public sector of the Paris MOU web site (www.parismou.org) you may find important information regarding the port state control (PSC) procedures for the Paris MOU region. Under the tab "Publications" you will find a tab labeled "PSC inspection guidelines" which will assist you to prepare for PSC inspections in the Paris MOU region specifically but also worldwide in general. It is advised



that you regularly visit the Paris MOU web site to keep update with the changes occur in the PSC regime.

This Circular must be placed on board ships flying the Cyprus Flag.



Themis Evriviades
for Acting Director
Department of Merchant Shipping

- cc: - **Permanent Secretary, Ministry of Transport, Communications and Works**
- Permanent Secretary, Ministry of Foreign Affairs
 - Maritime Offices of the Department of Merchant Shipping abroad
 - Diplomatic and Consular Missions of the Republic
 - Honorary Consular Officers of the Republic
 - Cyprus Shipping Chamber
 - Cyprus Union of Ship Owners

Questionnaire for the Concentrated Inspection Campaign (CIC) on Maritime Labour Convention, 2006

Ship's name	
IMO Nr	
Date of inspection	

N°	QUESTIONS	YES	NO	N/A
1*	Are seafarers under the age of 18 excluded from tasks that are likely to jeopardize their safety or health? Standards A 1.1. para. 4			
2*	Are all seafarers holding valid certificate(s) attesting medical fitness? Standard A 1.2. para. 1			
3**	Have all seafarers successfully completed their training for personal safety on board? Regulation 1.3. para. 2			
4.1**	Do all seafarers have a copy of their seafarers' employment agreement? Standards A 2.1. para 1 (a)			
4.2**	Are the seafarers' employment agreements in compliance with minimum standard required by MLC? Standards A 2.1. para 4			
5	If private recruitment and placement service has been used, does it meet the requirements of the MLC, 2006? Standard A 1.4. para. 2 and para 9			
6	Are records of inspections of seafarer accommodations carried out by the master (or another designated person) available for review? Standard A 3.1. para. 18			
7	Are frequent inspections carried out by or under the authority of the master, with respect to supplies of food and drinking water, all spaces and equipment used for the storage and handling of food and drinking water, and galley and other equipment for the preparation and service of meals documented? Standard A 3.2 para. 7			
8	Has a ships safety committee been established on board regarding ships on which there are five or more seafarers? Standard A 4.3. para. 2d			
9*	For a ship not being required to carry a medical doctor, is there on board at least one seafarer, holder of a certificate of training in medical first aid or in medical care that meets the requirements of STCW? Standard A.4.1. para. 4c			
10**	Are all seafarers provided with a copy of on-board complaint procedures applicable on the ship ? Standard A 5.1.5 para.4			
11**	Have all seafarers received monthly accounts of their payments due and amounts paid? Standard A2.2, para. 2			
12	Was the ship detained as result of the CIC?			

*Note: Questions 1 to 11 answered with a "NO" MUST be accompanied by a relevant deficiency on the Report of Inspection.
If the box "No" is ticked off for questions marked with an "**", the ship may be considered for detention.
If the box "No" is ticked off for questions marked with an "**", and if the deficiency found is repeated (occure more than 1 time), the ship may be considered for detention.*