



REPUBLIC OF CYPRUS
**MINISTRY OF
COMMUNICATIONS AND WORKS**



**DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS**

Circular No: 41/2010
DMS: 4.2.05.12, DMS: 5.13.09, DMS: 16.3.01.1.15

30 December 2010

Owners, Managers
and Representatives
of Ships under the Cyprus Flag

Owners, Masters and
Representatives of
Foreign Vessels calling at Cyprus Ports

Cyprus Shipping Association

Cyprus Cement Public Company Limited

Island Oil Ltd

EDT Offshore

**Subject: SafeSeaNet- European Platform for Maritime Data Exchange
New Inspection Regime on Port State Control-Notification of Ships**

I refer to the above subject and further to our circular 07/2010 and 08/2010 I wish to inform you the following:

In line with the provisions of the recast PSC directive (2009/16/EC), information relating to ship calls shall be provided through SafeSeaNet. Also this Directive requires Member States to provide information to THETIS (the PSC inspection database) on ships' actual times of arrival and departure through SafeSeaNet (SSN) and forward pre-arrival information to the Port State Control (PSC) Authority.

Ships liable to expanded inspections (referred to in Article 9 of 2009/16/EC), are amongst others, all High Risk Ships (HRS), passenger ships, oil tankers, gas or chemical tankers and bulk carriers older than 12 years.

1.The operator, master or agent of a ship which is liable to an expanded inspection must notify its arrival at least:

72 hours before the expected time of arrival at the port or anchorage or prior its departure from a foreign port if the voyage is less than 72 hours, indicating that the ship is liable to an expanded inspection. (Please use the attached form (Annex I).

The aforesaid **72h SHIP'S PRE-ARRIVAL NOTIFICATION** is currently not possible to be provided in electronic format through the web interface (CYPOS) of the Cyprus Ports Authority which is used for the **24h SHIP'S PRE-ARRIVAL NOTIFICATION** and **HAZMAT NOTIFICATION**.

2.The operator, master or agent of a ship must notify its arrival at least:

24 hours before the expected time of arrival at the port or anchorage or prior its departure from a foreign port if the voyage is less than 24 hours. (Please use the attached form (Annex II).

3.The operator, master or agent of a ship must notify the carriage of HAZMAT on board:

Upon departing from port. (Please use the attached form (Annex III)).

In case of a cancellation of a ship visit (Please use the same forms, Annex I or II as the case may be) and enter in the field "Estimated Time of Arrival (ETA)" the code "ZZCAN"

Also in case of changes of the ETA or EDT of a ship for more than 2h then a new notification must be made to the Department of Merchant Shipping as soon as the updated information becomes known. (Please use the same forms, Annex I or II as the case may be)

The communication contacts of the Department are as follows:

E-mail: ssn@dms.mcw.gov.cy or
Fax no : 357 25848173

The aforesaid arrangements are temporary and they will cease to be applied when a new communication interface between the CYPOS and the SafeSeaNet server of the Department of Merchant Shipping will be developed.

Your attention is drawn to the fact that in view of the above you must keep making the inputs for the **24h SHIP'S PRE-ARRIVAL NOTIFICATION** and **HAZMAT NOTIFICATION** through the web interface (CYPOS) of the Cyprus Ports Authority.

With regard to the Actual Time of Arrival (ATA) or Actual Time of Departure (ATD) of a vessel (referred to in Article 24.2 of 2009/16/EC), this information will be obtained by the Department of Merchant Shipping through other sources of information.

Your cooperation for the successful and efficient operation of the SafeSeaNet would be highly appreciated.

Serghios S. Serghiou
Director
Department of Merchant Shipping

CC: Cyprus Ports Authority

NOTIFICATION FORM FOR CARRIAGE OF HAZMAT ON BOARD

(As per Article 13 of 2002/59/EC Directive)

Appendix 3

To: Department of Merchant Shipping
Email : ssn@dms.mcw.gov.cy or
Fax : 25848173

Ship Identification

IMO Number	
MMSI Number	
Call Sign	
Ship'S Name	

Voyage Information
(When a ship is calling a Cyprus Port)

Port of arrival	<i>locode</i>
Anchorage	<i>yes/no (delete as appropriate)</i>
Estimated time of arrival (ETA)	<i>date- time</i>
Estimated time of departure from previous port (ETD)	<i>date- time</i>
Number of Persons on board	

(When a ship is departing from a Cyprus Port)

Next Port of arrival	<i>locode</i>
Estimated time of arrival at next port of call (ETA)	<i>date- time</i>
Estimated time of departure (ETD)	<i>date- time</i>
Number of Persons on board	

HAZMAT Notification Details

INF ship class:	
-----------------	--

Information for HAZMAT (*Use more lines if necessary*) or
Attach a file (*in MS Word Document or Abode PDF, or Text, or XHTML*)

Technical Name:	
UN Number:	
IMO hazard class:	
Gross weight:	
Location:	

Cargo Manifest

Attach a file (*in MS Word Document or Abode PDF, or Text, or XHTML*) or
Contact information for Cargo manifest

NOTIFICATION FORM FOR CARRIAGE OF HAZMAT ON BOARD

(As per Article 13 of 2002/59/EC Directive)

Appendix 3

Contact Information

Name of the Company	
Phone	
Fax	
Email	

Authorized person	
Date -Time	

NOTIFICATION FORM OF ARRIVAL OF SHIP (72h)

(As per Article 9 of 2009/16/EC Directive)

Appendix 1

To: Department of Merchant Shipping
Email : ssn@dms.mcw.gov.cy or
Fax : 258482173

Ship Identification

IMO Number	
MMSI Number	
Call Sign	
Ship's Name	
Flag of the ship	

Voyage Information

Port of arrival	<i>locode</i>
Anchorage	<i>yes/no (delete as appropriate)</i>
Estimated time of arrival (ETA)	<i>date- time</i>
Estimated time of departure (ETD)	<i>date- time</i>

Cargo/Structural Particulars (In case of a Tanker)

Configuration	<i>single hull, single hull with SBT, double hull (delete as appropriate)</i>
Condition of the cargo tank	<i>full, empty, inerted (delete as appropriate)</i>
Condition of the ballast tank	<i>full, empty, inerted (delete as appropriate)</i>
Volume and nature of the cargo	

Operations/Works/surveys whilst at the port

Planned operations at the port or anchorage	<i>(Loading, unloading. Other)</i>
Planned statutory survey inspections	<i>yes/no (delete as appropriate)</i>
Substantial maintenance and repair work to be carried out	<i>yes/no (delete as appropriate)</i>
What is the date of the last expanded inspection in the Paris MOU region	

Contact Information

Name of the Company	
Phone	
Fax	
Email	

Authorized person	
Date -Time	

NOTIFICATION FORM OF ARRIVAL OF SHIP (24h)

(As per Article 4 of 2002/59/EC Directive)

Appendix 2

To: Department of Merchant Shipping

Email : ssn@dms.mcw.gov.cy or

Fax : 25848173

Ship Identification

IMO Number	
MMSI Number	
Call Sign	
Ship's Name	

Voyage Information

Port of arrival	<i>locode</i>
Anchorage	<i>yes/no (delete as appropriate)</i>
Estimated time of arrival (ETA)	<i>date- time</i>
Estimated time of departure (ETD)	<i>date- time</i>
Number of Persons on board	

Contact Information

Name of the Company	
Phone	
Fax	
Email	

Authorized person	
Date -Time	